

# NAMING OF COUNCIL ROAD ASSETS POLICY

## INTENT

The intent of this Policy is to:

- Establish principles for the identification of appropriate road names within the Cook Shire Council Local Government Area;
- To ensure a consistent and transparent approach to the naming of Council road assets.

## SCOPE

This Policy applies to road assets under Cook Shire Council's control.

This Policy does not include naming of parks, reserves, creeks or sports facilities.

## DEFINITIONS

Term	Definition
<b>AS/NZS</b>	Shall mean Australian / New Zealand Standard
<b>Council</b>	Shall mean Cook Shire Council
<b>New Development</b>	Shall mean a development which has been approved by Council through the development assessment process.
<b>Road Assets</b>	As per section 59(2) of the <i>Local Government Act 2009</i> : (a) An area of land that is dedicated to public use as a road; or (b) An area of land that – (i) Is developed for, or has as one of its main uses, the driving or riding of motor vehicles; and (ii) Is open to, or used by, the public; or (c) A footpath or bicycle path; or (d) A bridge, culvert, ford, tunnel or viaduct

## POLICY STATEMENT

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The naming of road assets provides an opportunity to emphasise important landmarks, geographical features or history. It also presents an opportunity to honour individuals and groups for contributions and achievements that deserve recognition.

Naming of road assets may arise either:

- At the instigation of Council, or the community, for existing unnamed road assets; or
- As a result of new road assets being constructed as part of Council works or new development.

Names submitted to Council for consideration must be on the prescribed form available on Council's website, [www.cook.qld.gov.au](http://www.cook.qld.gov.au), and are to comply with the principles as set out in the following Standards: -

- Australian/New Zealand Rural and Urban Addressing (AS/NZS 4819:2011); and
- Manual of Uniform Traffic Control Devices – Part 5 Street Name and Community Facility Name Signs (AS 1742.5-1997).

This policy is supported by Council's Naming of Road Assets Procedure to provide a consistent approach to the naming or renaming of road assets, to ensure that:

- Nominations from the public are assessed against pre-determined criteria to ensure transparency;
- Public consultation is undertaken where necessary;
- Any new road asset name does not conflict with existing names presently in use; and
- Council's road network has an easily recognisable system of road names that assist both pedestrians and motorists and provides a safe traffic environment.

Preferred sources for road names include:

- Thematic names such as flora, fauna or ships;
- Locality history
- Aboriginal names;
- Early explorers, pioneers, settlers; or
- War/casualty lists.

## KEY RESPONSIBILITIES

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Responsible Party	Responsibility
Council	Approval and adoption of the Road Name after Public Consultation.
Council Staff	Ensure the principles and direction of this policy are followed after Council has approved and adopted the name.

CM9 Reference:	D22/2969	Controlled Document Use only current version of policy/document. Access Current Version: <a href="http://www.cook.qld.gov.au/council-desc/documents/policies">http://www.cook.qld.gov.au/council-desc/documents/policies</a> Unauthorised amendment to policy/document prohibited Contact: Governance for further information (07 4082 0500)	Page 2 of 3
Authorised By:	Resolution No. 2022/8		
Date of Authorisation:	25 January 2022		
Review Date:	January 2027		
Current Version:	1.0		

## ***AUTHORITIES, REFERENCES, LEGISLATION, GUIDELINES***

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*Local Government Act 2009*

*AS/NZS 4819:2011 Australian/New Zealand Rural and Urban Addressing Standard*

<https://www.standards.org.au/standards-catalogue/sa-snz/communication/it-004/as-slash-nzs--4819-2011>

*AS 1742.5-1997 Manual of Uniform Traffic Control Devices – Part 5 Street Name and Community Facility Name Signs*

<https://www.standards.org.au/standards-catalogue/sa-snz/transportandlogistic/ms-012/as--1742-dot-5-colon-2017>

Naming of Road Assets Procedure

Road Register

## ***IMPLEMENTATION/COMMUNICATION***

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Once adopted, this Policy will be:

1. Published on Council's website;
2. Made available with all associated procedures and forms upon request.

## ***REVIEW***

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This policy will be reviewed when any of the following occurs:

- (a) The related information is amended or replaced; or
- (b) Other circumstances as determined from time to time by the Council.

## ***POLICY ADOPTION & REVIEW DATES***

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Responsible Director:	Director Organisational Business Services
Officer Responsible for Review:	Governance Coordinator
Adoption Date:	25 January 2022
Resolution Number:	2022/8
Review Date:	January 2022

***THIS POLICY IS TO REMAIN IN FORCE UNTIL OTHERWISE DETERMINED BY COUNCIL***

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